**Minutes of Holy Trinity Church Tewkesbury APCM**

**28th April 2022**

Present

A Beadle, J Dickinson, T walker, D Rogers, L Rogers, A Thomas, J Thomas, J Angood, A Angood, Y Cumner, S Williams, J Lowe, K Lowe, G Simpkins, I Hart, H Hart, D DeGruchy, A Snow, B Snow, D Burcombe, R Burcombe, C Cullingford, M Lee, T Cullingford, S Thatcher, M Pages, J Page, S Burden, S Burden, K Parsons, C Parsons, L McMullen, J McMullen, L Betts, S Holdsworth, J Pinder, P Herrick, J Herrick, A Hopkins, M Hallett, G Hallett, J Mooney, A Duncan, P Duncan, R Workman, G Workman, R Elliott, S Walker, K Llewellyn, D Greenwood, A Cirel, S Cirel, G Davies

Apologies,

J Davies, A Betts, M Holdsworth, S Perks, J DeGruchy, N Kornjarca, J Peters, L Woodward, Julie J, J Haughan, C Hopkins, C Richards, M Richards, N Chetwood, M Chetwood

Stephen gave a warm welcome to the APCM and thanked everyone who had prepared reports. The meeting opened at 19:30 with prayers committing this evening to The Lord and thanking God for the Life of our Church. This was followed by a Hymn

The annual report and accounts for the APCM are on The Holy Trinity Website and paper copies are available of the group reports

**Annual Vestry Meeting**

1. Apologies for absence were noted on the sign-in sheet and there were no registering of proxies.
2. The minutes of the Annual Vestry Meeting of 22/4/21 were agreed that they are a true and accurate record of the meeting.

Proposed: Brenda Snow.

Vote: Majority

1. Election of Churchwardens. Both Sara and Steve are willing to serve for another year.

It was proposed that Sara and Steve are nominated and accepted as Church Wardens for the next year

Nominated by: Simon Holdsworth.

Seconder: Helen Hart.

Vote: All

A thank you was given to Sara and Steve for serving for another year

**Annual Parochial Church Meeting**

1. **The minutes of the APCM 2021**.

It was proposed that the minutes of 22/4/21 are a true and accurate record of the meeting.

Proposal: Brenda Snow

All in Favour: Majority

1. **Electoral Roll Report.**

Ken Parsons, as The Electoral Roll Officer, read the Electoral Roll Report

We had a starting base figure of 258 active members and, after all the changes have been taken into account, we now have 219 members. There have been 52 losses and 13 gains. The spread of members is divided into 3 sections –

53 are resident within the Parish of Tewkesbury

85 lives in Tewkesbury but are beyond the Parish boundary

81 are classed as non-resident and live outside of Tewkesbury

No questions were raised

Stephen reflected on the decrease in numbers – some have started visiting other churches, some have moved away and some have been ‘promoted to Glory’, and a fair number have not returned to Church after the pandemic. Stephen informed that there are new people coming into the Church – there were 3 new couples visiting last Sunday.   
The ER statistics are passed onto the Diocese

Stephen thanked Ken for his report

1. **Treasurers Report and adoption of accounts**

Simon Holdsworth, as The Church Treasurer, prepared the report prior to the meeting for people to comment on. It is also on the Church Website and also the Charity Commissions Website. Many thanks to Simon

Some of the key expenditures –

The Parish Share paid to the Diocese was £80,765 (held at the same level as 2020) and staff costs were £52,152. Grants and mission donations totalled £20,335

The balance on the general fund is £88,775 which is a significant increase of £18,197 over 2020

Simon reported that the accounts have been independently examined by Mary Adlard and our thanks go to Mary.

Simon informed that the majority of our voluntary income is given through the Parish Giving Scheme (PGS) and gave thanks to all who give in this way as it has kept our financial position looking good.

Simon offered his sincere thanks to Mike Page, as Church Accountant, for his diligence and keeping us “on track” and to the team who count the collection every week.

Simon also gave thanks to Helen in the Office who manages many of the day-to-day financial activities, such as paying invoices and making salary payments

The APCM needs to approve the appointment of an Independent Examiner for 2022. The PCC has elected to subject the financial statements to independent examination and, therefore, having made appropriate enquiries, propose Mary Adlard as the Independent Examiner until the next APCM.

Simon proposed that Mary Adlard continues as the Independent Examiner for 2022.

All in Favour: Unanimous

It was proposed that the APCM accept the Report and Annual Accounts of 2021.

Proposer: Simon Holdsworth

All in Favour: Unanimous

No questions were raised

Stephen W also offered his thanks to Simon, Mike and Helen for their attentiveness and to all who give to the life, mission and ministry of the Church

Steve B led Prayer thanking God for all our resources

1. **Youth Worker Report.**

Sam Williams, as The Youth Worker, presented her report

Sam informed that she has seen young children mature into young adults and the goal is to build relationships. The youth have started to grow into leadership roles and are supporting each other.

Sam has been delivering a new Mental Health course in Tewkesbury school and CU at Tewkesbury school has just recommenced

Stephen W gave thanks to Sam and the team that support her, for their work in supporting the Youth. He informed that 6 youth are being baptised on Pentecost Sunday. Please continue to pray and invest in our Young People

No questions were raised

Sara led us in prayer thanking Sam and the other leaders and also that the Young People grow in their relationship with God

1. **The Children’s worker report**

Lucy Betts, as The Children’s Worker, presented her report

There are approx. 25 children regularly attending each week.

Lucy has had to keep families connected by outside activities over the past year ie Down to earth and exploring God’s creation. Lucy thanked Roger and Gill Workman for hosting sessions in their garden.

Experience Christmas was attended by 3 schools; there has been a Wild Advent event, a pancake party and experience Easter with 4 schools attending. The Children and families have started a vegetable patch in the Churchyard and the schools have started opening their doors again for assemblies.

Lucy finished by quoting Luke 18:16 – encourage, excite and inspire

Stephen W gave thanks to Lucy, not only for the Children’s Work but, for the work that Lucy had put into the You-Tube services

Stephen also thanked Rachel and The Smarties Team for hosting Smarties – a report can be found in the pack and on the website

Prayer was led by Gaz for Lucy and helpers of the Children’s ministry; for Lucy to by inspired and for energy and prayer for more families entering Church

1. **Safeguarding report.**

Duncan de Gruchy, as the new Safeguarding Officer, followed up his written report with a verbal update. He informed that he has updated the Safeguarding Policy and has started to engage with the Dashboard.

There are no safeguarding issues at present

Duncan proposed that the APCM adopt the Safeguarding Policy for 2022

Proposer: Duncan DeGruchy

Seconder: Helen Hart

Vote: Majority

Stephen W gave thanks to Duncan for taking on this new role and also to Julie Northcott for undertaking this role previously

No questions were raised

Sharon led in Prayer thanking us for being a Church family, all unconditionally loved by God, and to bless the Safeguarding team with wisdom and grace

1. **Churchwardens report.**

Sara Simpkins, as a Church Warden, presented a report

Generally speaking, the building is in a good state of repair following the quinquennial inspection in 2020. We have identified a few jobs that will need attention during 2022 - some problems with the flue from the Hall-boiler, and the performance of the heating in Room 4.

We would like to thank Roger Workman for arranging and facilitating the clearing out of the church guttering for which we needed a high-reach cherry-picker, and Allen Snow for his diligence in getting the clock repaired, upgraded (now with a new computer-controlled mechanism!) and functioning properly.

Kevin Lambert has continued to look after many aspects of the fabric of the building, and we appreciate all he has done throughout the year. This includes the replacement of the fire doors in room 4 which he fitted with help from Tony Walker. Kevin also made a start on repairing and repainting the main church and vestry doors.

Many of the storage areas around the building have been systematically reviewed, sorted and re-organised, including the top-balcony and loft, and we appreciate Sara’s and Helen’s energy and enthusiasm in doing this. These activities generated so much rubbish that we needed trailers to take it all to the tip – so thank you to those who also helped with this!

Steve Burden has had a busy year as he has been gradually replacing our lights with eco-friendly LED ones, doing various electrical repairs and, with Allen’s assistance, has been reviewing our emergency lighting in view of recent changes to legislation.

With the congregation going outside to sing in the church garden throughout the summer, we have particularly appreciated the efforts of Peter Herrick and David King who have looked after the flowerbeds and kept the grass trimmed.

We would also like to thank the assistant wardens for their support throughout the year, with a special mention going to Andy Beadle who has set the hall-heating each week to support the various activities. He is so diligent in the way he accommodates the needs of the church with respect to the layout of the chairs in the church and hall. With so many updates relating to COVID restrictions, Wednesday services and the various visits from schools, he provides a significant and on-going ministry! We are very grateful, Andy!

No Questions were raised

1. **Creation Care Report**

Andrew S gave an overview on the Creation Care projects –

Steve B has been investigating solar panels for the roof

Preliminary work has commenced on the project to landscape the Churchyard

1. **Election of members to the PCC and Deanery representatives.**

Stephen informed that there is 1, possibly 2 positions available on the PCC as Julie Jarman has stepped-down. Stephen thanked Julie for both her work on the PCC and for being on the Staffing Committee

Stephen informed that there are 2 vacancies for Deanery Representatives and thanked Allen and David G for serving

Please speak to Stephen if you would like to be part of the PCC or a Deanery rep

Stephen Walker thanked the PCC members for all their time and work

1. **The Vicars report**

Stephen presented his report

Stephen informed that last year was a “game of 2 halves” as we were restricted and wrestling with different criteria and the services were mainly by You-tube

Stephen thanked David and Karen Greenwood for organising Zoom Sunday Coffee and Quiz nights

Stephen thanked the Leadership team for encouragement and personal support, Steve B for the recording of the You-tube services, All staff – Helen for maintaining the office, Lucy for being creative and Sam for keeping the young people connected; for Mike, Simon, Kevin L, David K and Peter H for work behind the scenes and for Life Group Leaders who have worked hard to bring people together

Stephen thanked everyone for their service, which embraces the Church in many dimensions;

* Lesley and the Pastoral Care group
* Jo and Gaz for Encounter
* Music and Movement Team
* Mission Coordinators
* Smarties
* Wednesday Coffee Team
* The Outlook Team
* Deanery reps
* PA and worship Team
* Tricia Nash for undertakes the Churches Together role

With a special thank-you to Sharon

David R led us in prayer thanking all, especially Stephen and Sharon for their love of God and for us.

Roger W thanked Stephen for all that he is doing and for his leadership

1. **Appointment of the Welcome Team**

Stephen thanked those who are serving and for Sara for coordinating the Rota. It was proposed that Sara approve the appointment of new members as appropriate

Vote: Unanimous

The meeting closed with a final hymn, a final prayer by Stephen and The Lord’s Prayer

1. **The meeting closed at 9.05 with the saying of The Grace**